

**Cedar Valley Catholic Schools
Board of Education Meeting Minutes
January 8, 2010**

In Attendance:

<u>Parish</u>	<u>Pastor</u>	<u>Lay Representative</u>
Blessed Sacrament	Father Juhl	Russ Heiple Mary Nichols
Queen of Peace		J. J. Meier Craig White
Sacred Heart	Father Jaeger	Jana Schmitt
St. Edward	Father Kopacek	Mark Gallagher Tom Kneeland (via phone)
St. Patrick		Katie Anderson

Absent: Father Comparon, Father Hemann, Mark Russell, and Suzy Luecke

CVCS Office

Cathy Walz	Director of Education
Michele Rutledge	Controller

Administrators

Nancy Stirm	Blessed Sacrament
Amy Sandvold	Sacred Heart
Tom Ulses	Columbus
Pam Schowalter	St. Edward

Call to Order: Russ Heiple called the meeting to order at 3:34. This meeting was originally set for January 7th at 5:00 but was postponed to this time on January 8th because of a snow storm. Craig White led the opening prayer.

Approval of Minutes: Corrections were made of the spellings of Board and Rod Shimp. Father Juhl made the motion to accept the minutes of the November meeting with the noted corrections. J. J. Meier gave the second. The motion was carried.

Correspondence:

- Condolences to Rita Forker, Math teacher at Columbus, on the death of her father.
- Condolences to Joe and Donna O'Brien on the death of Joe's father.
- Condolences to Wendy Durnin, cafeteria worker at St Edward, on the death of her Grandmother.

Information: Cathy Walz extended a welcome and invitation to all present to attend two events during the upcoming Catholic Schools' Week. The All School Liturgy will be Friday, February 3, at 9:30 at Columbus. It is hoped one board member from each parish will be present to be banner bearers. If two are present, both are invited to participate. The other event is the All School Celebration, Friday, February 5, from 3:30-6:00 at the KC Hall. Fun activities are being planned.

The Perpetual Adoration sign up sheet was circulated, covering the time frame from

January 16th through February.

Inservice: Review Archdiocesan Faith Formation and BdGram

Cathy Walz asked the board members to carefully read the recent Faith Formation & Education BdGram, stressing particularly p. 2 the section regarding the Interparish Catholic School Boards. She also explained two additional charts regarding the decisions which have to be made locally and the time line to be followed. A constitution needs to be submitted to the Archdiocesan Office May 1st - May 27th, 2011. Guidelines and specifics on that constitution are listed on p. 7 of the Statement of Structure of Archdiocesan Faith Formation and Education, also in the Board packets. A model constitution is available for guidance. The number of persons presently on this Board is greater than the model. In the future, there will be a committee appointed to guide our local response.

Address to the Board: None

Action Items:

Finance Committee Approvals - Michele Rutledge

Michele Rutledge reported that the Finance Committee met December 17. The committee discussed preliminary budget numbers for 2010-2011. They will meet January 21st for further discussion of the budget.

Michele reported that \$7,680.55 from the Eunice Park Catholic Education Trust was distributed to 59 students from 28 families in the Cedar Valley Catholic System and \$1,640.11 to students at St. Patrick, Cedar Falls. She also reported that presently expenses are \$85,000 less compared to last year.

Father Juhl made the motion to approve the December financial report. Mary Nichols gave the second. The motion was passed.

2010-2011 Tuition Rates - Michele Rutledge

The Finance Committee recommended a tuition increase of 5% for parishioners at CHS (\$179) and (\$158) in grades K-8. The non-parishioner increase at CHS would be \$287 and the K-8 non-parishioner increase would be \$265.

	<u>Current tuition</u>			<u>Proposed</u>	
	<u>K-8</u>	<u>CHS</u>		<u>K-8</u>	<u>CHS</u>
Parishioner	\$1,580	\$3,570	Parishioner	\$1,738	\$3,749
Non-parishioner	\$2,650	\$5,745	Non-parishioner	\$2,915	\$6,032

Much discussion was held regarding the necessity for the increase. This portion of the budget was being presented earlier than the finalized budget so that the registration process could begin. Parish subsidies are about \$100,000 less. Parishes continue to pay the same percentage but the parish income is down. A chart was provided with tuitions for the present year at comparable schools. The recommended increases still had CVCS tuitions in the lower ranges. The need for marketing our system was again mentioned. After concerns were voiced and questions were answered, Father Kopacek made the motion to approve the tuition increases as presented by the Finance Committee. Mary Nichols gave the second. The motion was approved with one vote of disapproval. Once the registration process is completed, the Finance Committee will be better informed as to what salary raises can be

given.

The proposed preschool tuition increases for 2010-11 were next presented. The 5 day per week from \$1,250 to \$1,450; the 4 day per week from \$1,150 to \$1,160; and the 3 day per week from \$1,050 to \$1,125. Staff raises and a consistent curriculum throughout the system preschools made it necessary for the increase in cost. Father Jaeger made the motion to approve the Finance Committee's recommended tuition increase for the CVCS Preschools. Mary Nichols gave the second. The motion was approved.

Capital Campaign, Progress and Next Steps - Cathy Walz

A chart displaying the sequence of events for the CVCS Building Project and the Time-line for that project was shared and clearly explained. Presently the Capital Campaign has commitments for \$2.8 million. Pledges totaling approximately \$5 million need to be reached before we begin to finalize our financing plan, the Archdiocese will agree to be guarantor of bonds, and before plans can proceed.

Capital Campaign, Timing of Public Phase - Cathy Walz

March 2010 will begin the public period of fund raising. Because time has lapsed since the feasibility study by Cosgriff and since the person with whom we had contracted at that time has passed away, Mrs. Walz asked for approval from the Board to interview two companies in the next two weeks to lead the fund raising: Steier Group and Cosgriff Company, if they have someone available at our requested time. A small interviewing committee will assist her. Father Juhl made the motion that approval be given for the go ahead in interviewing two companies for fund raising. Father Jaeger gave the second. The motion was passed.

Capital Campaign, Funding/Use of Trust Funds - Cathy Walz

To assist in getting a jump start on this project Mrs. Walz asked for the use of \$500,000 of CVCS Trust funds toward the Capital Campaign. Construction cost savings at this time are approximately \$1.5 to \$2 million. Pledging the trust funds to this project does not mean funds are not available for use, if needed. Due to the long-term nature of the repayment and the expected success of the campaign, it is likely that the funds may not actually be used. Mark Gallagher made the motion to approve the pledge of \$500,000 of trust funds. J. J. Meier gave the second. The motion was passed.

Old Business:

09/10 CVCS Enrollment Figures - Cathy Walz

Cathy Walz shared the to-date printout of the 09/10 enrollment. One family transferred from one school to another in the system. The other losses were due to moves out of the territory or the needs of an individual student could not be met in our buildings.

New Business: None

Adjourn:

Father Jaeger made the motion to adjourn. J. J. Meier seconded it. The motion was accepted and the meeting adjourned at 6:05.

The next meeting is February 4, 2010 at Columbus.

(Submitted by Suzy Luecke, Secretary and Gladys Oppold, Recording Secretary.)